DECLARATION

OF A LEGAL REPRESENTATIVE

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I, the undersigned ...........................................................................................

(Name and surname)

residence...............................................................................................

PESEL .............................................

**acting as the legal representative of own child/ward, on the basis of the enclosed child's birth certificate**/number..................................................... 1):

Mr./Mrs. ...........................................................................................................

(name of child/ward)

residence.............................................................................................

PESEL .............................................

I. I agree to:

1. my child's/ward's participation in the enrolment process for the first-cycle / unified master studies conducted at Jan Kochanowski University in Kielce, in the course of ..................................................................... 2)

 mode of study: full-time / part-time 2)

1. my child/ward undertaking the studies indicated in item 1, in particular to enroll in those studies and possibly to resign from those studies, as well as to submit all other documents and declarations related to the enrolment and progression of the aforementioned studies, including the taking of the oath, all requests and applications;
2. applying for a place in a student residence for my child/ward

- I declare that I am aware of and accept the resulting financial obligations;

1. signing a declaration that you have read the information on the processing of personal data.

**II. I confirm** all declarations, applications, requests, consents and other legal actions made so far by my child/ward in relation to the enrolment and subsequent study at Jan Kochanowski University in Kielce.

**III. I declare that:** I will represent my child/ward in all
 administrative, judicial and administrative court proceedings related to their application for and commencement of
 studies at Jan Kochanowski University in Kielce until they come of age.

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(Place, date) (Legible signature of parent/legal representative)

1) If the minor is not represented by a parent, the document which is the basis
for the representation of the minor should be indicated here, if it is not the birth certificate (e.g., court decision on the appointment of guardianship and the appointment of a guardian).

2) Cross out the non-applicable option

INFORMATION CONCERNING THE PROCESSING OF PERSONAL DATA

According to the Art. 13 item sec. 1 and sec. 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (General Data Protection Regulation, OJ EU, L 119 of 04.05.2016, page 1, as amended) - GDPR, we hereby inform you that:

1. The controller of your personal data is Jan Kochanowski University in Kielce, ul. Żeromskiego 5, 25-369 Kielce, e-mail: kancelaria@ujk.edu.pl;
2. The legal basis for processing your personal data is Art. 6 par. 1(c) GDPR (necessity to fulfil a legal obligation incumbent on the controller) in connection with the Act of 20 July 2018. - Law on higher education and science (JoL of 2023, item 742 as amended) and the implementing acts issued thereto, including in particular those concerning studies;
3. Your personal data will be processed in order to carry out the enrolment procedure for studies at Jan Kochanowski University and, in the case of admission, to support the course of studies and for statutory, statistical and archival purposes,
4. the provision of personal data is voluntary, but failure to do so will result in your inability to participate in the enrolment procedure and inability to be admitted to university.
5. Your personal data will be retained for the period required by applicable law (50 years), and in the event that you are unsuccessful in the enrolment process, your data will be deleted 6 months after the end of the electronic enrolment process, and with no fixed deadline for the data contained in your student record;
6. the recipients of the data may be entities authorised by law and entities processing personal data on behalf of the controller in relation with the performance of a task entrusted to them on the basis of a data entrustment agreement concluded.
7. Your personal data will not be transferred to a third country/international organisation;
8. Your data will not be processed by automated means, including profiling;
9. You have the right to
10. access to your data and to receive its copy, its rectification, erasure (when the processing of your data is not required in order to comply with a legal obligation) or restriction of the processing of your personal data, as well as
11. the right to data portability and the right to object to processing - in the cases
and under the terms of the GDPR legislation.
12. you have the right to lodge a complaint with the competent supervisory authority - the President of the Office for the Protection of Personal Data - if it is justified that processing of your personal data by the controller violates the provisions of GDPR,
13. if you have any questions about the processing of your personal data, you may contact the Data Protection Officer of JKU by writing to: iod@ujk.edu.pl.

I confirm that I have read and acknowledge the above information

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 (Place, date) (Legible signature of parent/legal representative)